

**EUROPEAN PSYCHO-ANALYTICAL FEDERATION
FÉDÉRATION EUROPÉENNE DE PSYCHANALYSE
EUROPÄISCHE PSYCHOANALYTISCHE FÖDERATION**

Association (Verein), art. 60 Swiss Civil Code

CONSTITUTION OF THE EUROPEAN PSYCHOANALYTICAL FEDERATION

ARTICLE 1 - NAME

The name of the association shall be "The European Psychoanalytical Federation", hereafter referred to as "the Federation".

ARTICLE 2 – LEGAL STATUS

The Federation is an association with a written Constitution. It shall have such legal standing and liabilities as defined by Articles 60-79 of the Swiss Civil Code.

ARTICLE 3 – OFFICIAL LANGUAGE

The English text of the Constitution of the Federation shall be the official text. The official languages of the Federation shall be English, French and German.

ARTICLE 4 – SEAT OF THE FEDERATION

The legal seat of the Federation shall be in Zürich, Switzerland. The location of the Executive Office shall be at Eva Schmid-Gloor, Hambergersteig 23, 8008 Zürich.

ARTICLE 5 – PSYCHOANALYSIS

According to Freud's definition in his 1923 paper "Two Encyclopaedia Articles, (A) Psychoanalysis":

Psycho-analysis is the name (1) of a procedure for the investigation of unconscious mental processes which are almost inaccessible in any other way, (2) of a method (based upon that investigation) for the treatment of neurotic and not-neurotic disorders and (3) of a collection of psychological information obtained along those lines, which is gradually being accumulated into a scientific discipline.

ARTICLE 6 – AIMS OF THE FEDERATION

- A. The aims of the Federation are
- to foster the growth of psychoanalysis;
 - to maintain and improve standards of psychoanalytical practice, education and teaching.

B. The Federation is a non-profit organization. It pursues its aims in favour of the general public.

C. In order to achieve its aims the Federation

- promotes research in psychoanalysis and disseminates information on the theory and practice of psychoanalysis;
- facilitates further communication among psychoanalysts by means of publications, newsletters, scientific conferences and other meetings;
- provides a forum for the discussion of allied scientific topics and other matters of concern to psychoanalysts;
- encourages contact between psychoanalysis and other disciplines.

ARTICLE 7 – MEMBERSHIP AND COMPOSITION OF THE FEDERATION

The Federation is composed of Psychoanalytical Societies.

Full members

- A. Component Societies and Provisional Societies of the International Psychoanalytical Association ("IPA") located in Europe or certain other countries may become members of the Federation ("Member Societies"), as specified in the By-laws.
- B. Each Member Society shall be represented on the Council of the Federation.
- C. Member Societies retain their autonomy in respect of their business affairs, scientific research and training policy and procedures.

Study Groups

- D. Study Groups of the IPA may apply or be invited to be associated with the work of the Federation ("Associated Study Group"). Associated Study Groups may participate in all activities of the Federation and receive its publications. One representative of each Associated Study Group may attend Council Meetings of the Federation. Such representatives have no voting rights at Council Meetings.

Termination of the Membership

- E. Any Member may resign by registered letter from the Federation subject to six months' written notice expiring at the end of the calendar year.
- F. A Member Society losing membership of the IPA immediately loses membership of the Federation.
- G. Failure to pay the annual subscription for two consecutive years may result in loss of membership of the Federation.
- H. No Member shall be expelled from the Federation unless it fails to comply with the Constitution.

ARTICLE 8 - FINANCES

The Federation shall be supported by the subscription of its Member Societies and Associated Study Groups as well as by donations and legacies.

Subscriptions

- A. Each Member Society or Associated Study Group shall pay an annual subscription

- which is calculated on a per capita basis by reference to its total membership.
- B. The amount of the per capita subscription shall be determined by the Council of the Federation.
 - C. In certain circumstances a Society or Associated Study Group may temporarily be exempted from the whole or part of its subscription or arrears of such subscriptions.

Accounts

- D. The accounts of the Federation shall be duly audited once every year. The Treasurer shall circulate the auditor's report and the accounts to the Council and present them for acceptance by Council not later than six months after the end of the financial year.

Remuneration

- E. The Federation shall not make any dividend, gift or bonus in money to any individual or group. Individuals belonging to Member Societies or Associated Study Groups may not receive remuneration from the Federation but may be reimbursed for expenses incurred in their work for the Federation.

ARTICLE 9 - PUBLICATIONS

The Bulletin is the official publication organ of the Federation.

ARTICLE 10 – ORGANISATION AND STRUCTURE OF THE FEDERATION

A. The Council

The Council is the policy-making and administrative body of the Federation. It is composed of:

1. The Presidents (or their official representatives) of the Member Societies
2. The Executive
3. Further individuals may attend Council Meetings upon invitation by the President of the Federation, but do not form part of the Council and have no voting rights.

B. The Executive

The Executive is the administrative body of the Federation during the intervals between Council Meetings. It is composed of the Officers of the Federation, namely

1. The President
2. Two Vice-Presidents
3. The Secretary
4. The Treasurer
5. The Editor

ARTICLE 11 – THE COUNCIL

- A. The Council is responsible for the administration of the Federation. It shall meet at least twice a year.

- B. The Council is charged with the realisation of the aims of the Federation. It makes policy decisions and initiates and carries out activities of the Federation. Decisions of the Council shall be binding on the Federation.
- C. The Council is the representative of the Federation in all dealings with the IPA and other organisations.
- D. The Council is the agent of communication between the Federation and the Member Societies.
- E. The Council shall receive and take action on reports and recommendations submitted by the Executive or by individual Officers or by Council Members. It shall also consider issues presented by individual members, associate members or candidates of Member Societies or Associated Study Groups.
- F. The Council may call for a general postal referendum on important issues. The results are not binding on the Council.
- G. The admission of Member Societies and Associated Study Groups to the Federation shall be determined by Council in accordance with the procedures laid down in the By-Laws.
- H. The Council has the ultimate responsibility for the finances of the Federation. It receives and acts on the Treasurer's reports and recommendations and it establishes the amount of the annual per capita subscription.
- I. The Council shall receive nominations for President, Vice-Presidents, Treasurer and Editor and shall proceed to the election of these Officers in accordance with the procedures specified in the By-laws. The President shall appoint the Secretary, subject to the approval of the Council.
- J. In the case of a vacancy arising on the Executive owing to the resignation or death of a member, the Council shall make arrangements to fill the vacancy, following the procedure specified in the By-laws.
- K. The Council has the power to modify the Constitution in accordance with procedures laid down in Article 13.
- L. The Council shall have the power to terminate the membership of a Member Society if, in its opinion, the Member Society fails to abide by the Constitution. Procedures for this action are laid down in Article 14.
- M. The Council is empowered to dissolve the Federation in accordance with procedures laid down in Article 15.

ARTICLE 12 – THE EXECUTIVE

The Officers of the Federation constitute the Executive which is empowered to act on behalf of the Council in the interval between Council Meetings. It implements policies and carries out activities which have been decided on by the Council and delegated to the Executive.

ARTICLE 13 – AMENDMENTS TO THE CONSTITUTION AND BY-LAWS

An amendment to the Statutes or By-laws may be proposed by any two members of the Council or ten members of Member Societies. The amendment must be circulated by the Council to Member Societies at least six months in advance of the Council Meeting at which it

is to be discussed and voted upon. No amendment to the Constitution shall be valid unless it is passed at a duly convened meeting of the Council. Acceptance of an amendment to the Constitution shall be by two-thirds majority of the voting members present.

ARTICLE 14 – EXPULSION OF MEMBERS

A proposal for the expulsion of a Member Society from the Federation shall be considered only when made by at least two Members of the Council. Such a proposal shall be circulated to all the Member Societies at least six months before being placed on the provisional agenda for the Council Meeting at which expulsion is to be considered. The Member Society which might be expelled shall be granted a fair hearing at this Council Meeting. The Member Society may then be expelled by acceptance of the resolution by a majority vote of three quarters of the voting members present. The expelled Member Society may reapply for membership not earlier than 3 years after the expulsion.

ARTICLE 15 – DISSOLUTION OF THE FEDERATION

A proposal for the dissolution of the Federation made by a Member of the Council shall be circulated to the Member Societies at least six months before being placed on the provisional agenda for the Council Meeting at which dissolution is to be considered. No vote may be taken unless three quarters of the Council Members entitled to vote are present. The Federation may then be dissolved by acceptance of the resolution by a majority vote of three quarters of the voting members present.

If, after the dissolution of the Federation and after payment of all debts and liabilities, there remains any property whatsoever, the same shall not be paid to or distributed among members of the Federation, but is to be given or transferred mandatorily to an institution working in the field of psychoanalysis which is domiciled in Switzerland and exempt from Swiss taxation due to public or charitable purpose. The institution will be determined by the Council at the time of dissolution.

By-Laws

1. MEETINGS OF THE COUNCIL

A. Convening

Council Meetings shall be convened by written notice to all members of the Council at least two months before the date of each meeting.

B. Agenda

A provisional agenda shall be sent six weeks before the date of the Council Meeting.

C. Quorum

The quorum for Council Meetings shall be two thirds of its attending members (i.e. the Presidents of Member Societies and the Executive of the Federation), except for decisions taken under Articles 14 and 15 shall require a quorum of three quarters of the attending Council Members.

D. Conduct of the meeting

The Council Meeting shall be conducted by the President or, in his absence, by one of the Vice-Presidents.

E. Voting

1. Entitlement to vote

Officers of the Federation and Presidents (or their official representatives) of the Member Societies are entitled to vote.

2. Procedure for voting

- a. Motions to be voted upon in Council must be proposed or seconded by Council Members.
- b. Voting, unless otherwise specified or requested, shall be by show of hands.
- c. With the exception of resolutions concerning:

Amendments to the Constitution (Article 13) and Dissolution of the Federation (Article 15) the decision of the Council shall be determined by a simple majority of votes cast for and against a motion. In the case of a tie the President (or his Deputy) shall have a deciding vote.

2. ELECTION OF OFFICERS

A. Terms of Office

1. All members of the Executive shall be elected for a period of four years.
2. Further re-election shall not be possible until a period of four years after relinquishment from office has elapsed. This provision does not apply to members of the Executive who, after having held a different office, are elected as President of the Federation. Notwithstanding prior engagement in the Executive, a President elected in such a way may hold office for a period of four years. If no outgoing member wants to run for Presidency the Council may confirm one outgoing member, excepting the President, in his previous charge for continuity reasons.
3. The Secretary shall be designated by the President and, if approved by Council, shall hold office during the President's term.

B. Eligibility

1. Any individual who is a full member of a Member Society is eligible for nomination to office in the Federation.
2. No person shall hold more than one office at the same time.
3. The President of a Member Society may not serve as an officer of the Federation.

C. Procedure for nomination

1. When offices are due to be filled the Secretary shall advise the Member Societies at least six months before the date of the Council Meeting at which elections are to take place.
2. Nominations for the offices of President, Vice-Presidents, Treasurer and Editor shall be sent to the Election Committee, together with the names of six sponsors (who shall be Full Members of their Societies) and the consent of the nominee in writing, not later than six weeks before the elections are to be held. The sponsors should write a confirmation to the Election Committee.
3. Societies shall be informed of the final list of nominees by the Election Committee four weeks before elections.

D. Voting

1. Voting Rights

Each member of the Council present at a Council Meeting shall have the right to vote and have one vote for each post to be filled.

2. Procedures

Voting shall be by secret ballot.

President, Treasurer and Editor

- a. When only one or two candidates are nominated, a simple majority shall be decisive.
- b. When three or more candidates are nominated, unless one candidate obtains more than 50% of the votes cast, a second ballot shall follow between the two candidates with the most votes. The candidate receiving a simple majority of votes cast is elected.

Vice-Presidents

- c. When only two candidates are nominated each shall be declared elected by a simple majority.
- d. When three or more candidates are nominated, the two candidates receiving the highest number of votes shall be elected.
- e. Should there be a tie for second place, a second ballot shall follow involving these two nominees only.

Secretary

- f. After his election and following the election of the other officers of the Federation, the President shall designate the Secretary. The Secretary will be appointed if approved by Council, and this approval shall be expressed by a simple majority of votes cast.

E. Election Committee

- a. The Election Committee is composed of three members appointed by the Executive.
- b. To be eligible for this Committee, those appointed should be previous members of Council and/or Executive, i.e. no longer voting members.

- c. Each Committee member will hold office for six years, with one retiring every two years, and a new member joining every two years.
- d. The Chair of the Committee will be chosen in agreement with the Committee members, and should not be the most recent member.
- e. The Election Committee receives the nominations for the offices of President, Vice-President, Treasurer and Editor. The candidates have to send to the Election Committee their statements together with the names of six sponsors (who shall be Full Members of their Societies), not later than six weeks before the elections are to be held.
- f. The Chair of the Committee will send the names of the candidates and their statements to the Presidents of the Member Societies immediately after nominations have closed.
- g. The names of the sponsors will remain confidential to the Election Committee.

3. ELECTION OF OFFICERS-ELECT

All officers elect shall be elected one year before the end of term of the acting Executive. The President-Elect shall serve on the Executive after his election. The other officers elect will become members of the Executive only when taking up their office. They may be invited when necessary to the Executive Meetings.

4. VACANCIES OCCURRING BEFORE THE END OF THE TERM OF OFFICE

A. President

In the case of the President, the President-Elect shall become President. During a time when there is no President-Elect, one of the Vice-Presidents shall be designated by the Council to act as President until a new election can be held.

B. Vice-Presidents

In the case of a Vice President the Vice President Elect shall become Vice President. During a time when there is no Vice President Elect the Executive shall designate someone to carry on the functions of the Vice President until the Council can hold a new election.

C. Treasurer

In the case of the Treasurer, the Treasurer-Elect shall become Treasurer. During a time when there is no Treasurer-Elect, the Executive shall designate someone to carry on the functions of the Treasurer until the Council can hold a new election.

D. Editor

In the case of the Editor of the Bulletin, the Editor-Elect shall become Editor. During a time when there is no Editor-Elect, the Executive shall designate someone to carry on the functions of the Editor until the Council can hold a new election.

E. Secretary

In the case of the Secretary the President shall appoint a temporary Secretary. The appointment of a Secretary is subject to ratification at the next Council Meeting.

5. ACCEPTING A SOCIETY AS A MEMBER SOCIETY OR A STUDY GROUP AS AN ASSOCIATED STUDY GROUP

- A. When the Council receives an application from a Society, Provisional Society or Study Group of the IPA requesting membership or Study Group status in the Federation, the Council shall circulate such an application to Member Societies at least three months before the date of the Council Meeting at which a decision on the application is to be taken.
- B. A proposal to accept a Society as a Member Society or a Study Group as an Associated Study Group of the Federation must be moved and seconded by members of the Council at the Council Meeting at which the vote is to be taken.
- C. Acceptance shall be by simple majority of the members present.

6. STATUS AND RIGHTS OF AN ASSOCIATED STUDY GROUP

- A. A Study Group of the IPA may be associated with the Federation in accordance with By-law 5.
- B. An Associated Study Group is entitled to send its President (or his official representative) to Council Meetings. At such meetings he will have the status of an observer and can participate freely in the discussions of Council but shall not have the right to vote.

Approved by the
EPF Executive and Council
Torino, Italy, 9th April 2014